MARKEY'S RENTAL & STAGING

EXHIBITOR ORDER FORM

AUDIOVISUAL EQUIPMENT ORDER FORM

JW MARRIOTT AUSTIN

1 ORDER INFORMATION

EVENT NAME: _____

BOOTH NUMBER: _____

COMPANY INFORMATION:

Company Name: _____

Address: _____

_____

City: _____

State: _____ Zip Code: _____

Phone: _____

Email: _____

DELIVERY & SETUP INFORMATION:

Ordered By: _____

Contact On-site: _____

Contact Phone: _____

Delivery Date: _____

2 PAYMENT OPTIONS

A confirmation will be sent to you via email.

☐ **COMPANY CHECK** (no personal checks please)

*Make check payable to JW Marriott Austin.

*Check payment must be received 14 days prior to show.

☐ **CREDIT CARD** (please circle card type)

AmEx Visa MasterCard Discover

Name on Card: _____

Card Number: _____

Expiration Date: _____

Signature of Cardholder (please sign on line below)

Mail Form and Payment: JW Marriott Austin
ATTN: Markey's Rental & Staging
110 E 2nd Street
Austin, Texas 78701

Email Form: MarkeysAustin@Markeys.com

3 TERMS OF RENTAL AGREEMENT

1. Payment is due upon ordering of equipment.
2. Orders received without payment will be returned.
3. 100% cancellation fee for less than 24 hours notice from delivery.
4. All cancellations and changes must go through the Event Technology Department
5. Someone must be present at your booth to accept delivery.
6. 25% Equipment Service Charge will be added to all orders.
7. Additional taxable labor fee if running cabling under carpet.
8. Taxable on-site processing fees may apply
9. Wired Internet must be ordered at least 24 hours in advance

PLEASE SIGN ON LINE BELOW

_____

We understand and agree to the terms listed above.

4 EQUIPMENT

EQUIPMENT	EVENT RATE	QTY		TOTAL
AUDIO VISUAL EQUIPMENT				
65" 16:9 LCD HDTV w/ Stand & 25' HDMI	$1,300.00		=	
55" 16:9 LCD HDTV w/ Stand & 25' HDMI	$1,100.00		=	
42" 16:9 LCD HDTV w/ Stand & 25' HDMI	$850.00		=	
32" 16:9 LCD HDTV w/ Stand & 25' HDMI	$650.00		=	
20" Flat Screen LCD PC Monitor & 25' HDMI	$450.00		=	
HP Z-Book Laptop	$550.00		=	
Wired Microphone with Floor Stand	$195.00		=	
Laptop Sound Port	$160.00		=	
SRM150 speaker w/ stand	$195.00		=	
INTERNET				
Dedicated Wireless Internet Service (1MB)	$285.00		=	
Dedicated Wireless Internet Service (3MB)	$855.00		=	
Dedicated Wireless Internet Service (5MB)	$1,350.00		=	
*Hardwired Internet Line	$95.00		=	
*Bandwidth pricing applies				
ELECTRICAL - 120 VOLT POWER				
15 Amp w/ 25' AC Cord	$300.00		=	
Multi Outlet Power Strip	$95.00		=	
*electricity must be ordered separately				
MISCELLANEOUS				
Flipchart Package (includes 1 pad & 2 markers)	$95.00		=	
48" Skirted Monitor Cart	$95.00		=	
Other:			=	

MARKEY'S RENTAL & STAGING

QUESTIONS - MARKEY'S SALES

Phone: (512) 608-4898

Email: MarkeysAustin@markeys.com

5 ORDER TOTAL

Subtotal _____

25% Equipment Service Charge* _____

8.25% Sales Tax _____

** Tax applies to subtotal and service charge*

On-Site Processing _____

Other Labor (if applicable) $95/hr. _____

GRAND TOTAL _____

NOTES